

smarttime!

When you're better organized ...

- ☉ You have more time
- ☉ You are more productive
- ☉ You feel more in control



create time...make space

Do Something!

A good plan implemented today is better than a perfect plan implemented tomorrow.

~ George Patton

Don't just stand there. DO SOMETHING!

Stop hoping for the ideal circumstance to arrive.

Quit waiting for enough time.

Give up the idea that motivation will materialize.

It won't and you can't wait any longer for some divine intervention to save you.

You need a different attitude. You need a different approach. Small steps will get you there.

That's a good plan!

Now, get on with your day!

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Helping busy professionals get more done in less time.

Georgina Forrest, your Organizing Expert, helps busy professionals clean up their offices and shows them how to work smarter – not harder. Be sure to sign up for her Organizing Quick Tips and get a free report: 5 PAINFUL TIME MANAGEMENT MISTAKES PEOPLE TYPICALLY MAKE. Sign up here: <http://sworganizing.ca>

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